



www.hywoodservices.com

PRIVACY POLICY

This policy was last updated on September 2, 2012

HyWood Services is committed to protecting your privacy as a visitor to our website and as a client. We do not sell, disseminate, disclose, trade, transmit, transfer, share, lease or rent any personally identifiable information to any third party not specifically authorized by you to receive your information, except as we disclose to you in this Privacy Policy.

All clients are asked to sign a Confidentiality Statement with HyWood Services This means that we can assure you, in writing, that we take intellectual property rights, privacy and confidentiality responsibilities seriously.

Information Collection

When you send us email from this website, you will provide us with certain personally identifiable information including your email address. At anytime, if you wish to no longer receive correspondence via e-mail, please send an e-mail to info@hywoodservices.com with "Unsubscribe" as the subject line.

We reserve the right to record and store non-personally identifiable information, such as, the time and length of your visit, the pages you look at and the name of your Internet service provider. This information helps us to understand which parts of our site are the most useful to clients and, in turn, helps us improve our site.

Cookies

A cookie is a small text file that is stored on your hard drive by your web browser when you visit a website. Cookies are used to enhance your experience on a website, including helping us understand which pages are visited most frequently. Allowing a website to create a cookie does not give that or any other site access to the rest of your computer, and only the site that created the cookie can read it. On the HyWood Services website, cookies are used to ensure the security of profiles and authentication sessions.

Third Party Links

This website may contain links to third party websites that are not controlled by HyWood Services These third party links are made available to you as a convenience and you agree to use these links at your own risk. Please be aware that HyWood Services is not responsible for the content of third party websites linked to the HyWood Services website, nor are we responsible for the privacy policy or practices of third party websites linked to the HyWood Services website. Our Privacy Policy only applies to information we collect from you while you are at and while you are actively in a session with the HyWood Services website. If you should link to a third party website from the HyWood Services website, we strongly encourage you to review and become familiar with that website's privacy policy.

Changes In Our Privacy Policy

We reserve the right to change this Privacy Policy without providing you with advance notice of our intent to make the changes.

If you have any questions about our privacy policy, we encourage you to contact us at:

HyWood Services

E-mail: info@hywoodservices.com